



Volunteer Recruitment Form

1. Personal Details

Surname _____ Title _____

Forenames _____ Date of Birth _____

Home Address _____

Home Telephone _____ Mobile _____

Email _____

National Insurance Number _____

2. Interest and Experience

At St Leonard's we want to help people to volunteer in areas of interest and experience. In what area of church life and ministry are you interested in volunteering? Please tell us about any experience you have in this area.

3. Safeguarding

We are committed to ensuring St Leonard's is a safe church for all. Therefore if you are volunteering to work with children, young people or vulnerable adults please read the following carefully:

Rehabilitation of Offenders Act 1974 and disclosure by Barring Service (DBS)

Children and vulnerable adults see our volunteers as safe and trustworthy because of the roles they hold. We are committed to safeguarding children, young people and vulnerable adults, and so if you are volunteering to serve among *any* of these people groups a DBS check will be necessary. Should a check be made and declined St Leonard's will be unable to support your application to work with children, young people or vulnerable adults. There is a separate form you will be given to proceed your DBS check.



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4. Character Reference

At St Leonard's we are committed to Safeguarding everyone. Please give the contact details of two people who would be prepared to offer a character reference for you.

1.

Name _____

Relationship to you _____

Email _____

Telephone number _____

Address _____

2.

Name _____

Relationship to you _____

Email _____

Telephone number _____

Address _____

5. Next of Kin

At St Leonards we are committed to ensuring your safety at all times and so we ask for contact details of someone we can contact in case of an emergency.

Name _____

Address _____

Telephone number _____

Relationship to you _____



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6. Data Protection Act

I agree to the details of this form to be held by the Rector and Church Wardens of St Leonard's Church on behalf of the PCC. *Your personal information will not be made public or used in electronic form publicly.*

Please tick the box to indicate you agree.

7. Declaration

Please read the declaration carefully before signing and dating the form.

I declare that the information I have given is true to the best of my knowledge and understand that I will be asked to leave any voluntary position offered if any information is subsequently found to be deliberately misleading

I agree to your approaching my Character References.

Signature: _____ **Date:** _____

*Please ensure you have completed all sections and returned in an envelope marked for **THE RECTOR or CHURCH WARDENS, Private and Confidential.***

For St Leonards Administration ONLY

Date forms received: _____

Character References checked

DBS check completed (if necessary)

Necessary training or orientation given

Date volunteering commenced: _____